



The Environmental Information Association – Arizona Chapter

**Meeting Minutes**

February 16<sup>th</sup>, 2017

**1) Who's Present: Call to order at 11:41 a.m.**

**Executive Board (Members in Bold Present)**

	Present		Present
Travis Behrens-President	x	J Cavness-President Elect	x
Virginia Rush-Vice President	x	Valerie Brodeur-Past President	
Michael Breu-Secretary	x	Vessa Roberts-Treasurer	x
Jeff Mann-1 year Board Member	x	John Smith-1 year Board Member	
Brad Preston-1 year Board member		Bill Cavness-2 year Board Member	
Rod Pawloski-2 year Board member	x	Corey Rowley-2 year Board member	
Tracy Neal-3 year Board member	x	Stefanie Garcia-3 year Board member	
Kristi Beck-3 year Board member	x		

Others Present: none

**2) Approval of September Meeting Minutes (Michael Breu)**

Changed November to January. Discussion: Motion to approve by Vessa Roberts, second by J Cavness. All in favor.

**3) Financial Report/Approval (Vessa Roberts)**

Regional seminar grossed a couple thousand dollars. Kynoch management fee needs to be removed. Virginia Rush motioned to accept noting the discrepancy, Second by J Cavness. All in favor.

#### 4) Old Business

None discussed.

#### 5) Reports

- a) **Regulatory Seminars** (J Cavness): Manny Hernandez could not arrange a facility in Yuma. Stacy Gutierrez has not returned call. Seminar may have to be cancelled. Manny was asked if March would work. J opined Manny would be a good future resource. **J to find a facility**. Compliance forum is the 1<sup>st</sup>, spring break for schools in the mix too. Proposed 23<sup>rd</sup> for seminar. BoD meeting will be 3/22. **Tracy to try to get slides for the seminar in time for March meeting**.
- b) **Annual Social Event**: Tabled
- c) **Compliance Forum** Michael Breu and J Cavness: On for 3/1. Silica and unmanned aerial vehicles. Food to be determined. Perhaps a regulator round up. Kristi Beck mentioned positive block fill. **J to speak with Scott McDonald to get a feeling of interest**. Proposed a June forum.
- d) **Website** (Vessa Roberts and Michael Breu): Vessa Roberts-updates were submitted to LoFat and were imparted to site. **Michael Breu to add dates to website for seminars. Breu to correct Travis Behrens' phone number on website for golf tournament**.
- e) **Marketing and Membership Committee** (Vessa Roberts and Virginia Rush): Virginia Rush got funds from 10 sponsors and 16 individuals. Solicited slides and logos for seminars and website. ATC is now sponsoring again, SHC and Alliance are new since last couple of years. Virginia Rush had a list that we need someone to contact people. Divvied it up for people to contact. Adams and Wendt wants to remain national sponsors so hve to remove their advertisements.
- f) **Golf Tournament** (Travis Behrens and Tracy Neal): Travis Behrens recapped Starfire. **Subcommittee to meet in next few weeks**. Need to market event. **Virginia Rush to add Facebook invite and send another email blast**. **Travis to approach Natalya about drink sponsorship**. Need a sponsor for breakfast , drink, and hole sponsors.
- g) **Conference Committee** (Michael Breu, Vessa Roberts and Virginia Rush): No report.

#### 6) New Business-

Vessa Roberts: working on merchant services and saw \$468 deposits (two of them). IRS is withholding \$182 of a \$650 sponsorship. Needs a W9. CPA needs to request money back. Happening with golf foursomes too. **Vessa to tally how much IRS has taken. Vessa to ask Tim for non-profit status letter**.

Jeff Mann-School Facilities Board discussion mercury in floors and lead in water. State agencies are miscommunicating requirements. Jeff Mann wanted to approach the subject n

future seminars/forums. Jeff to submit a list of a hypothetical list of topics and send to J Cavness and Travis Behrens.

**7) Open Discussion –**

**8) Next Meeting –**3/22 at Republic Services. City of Chandler wants to host April.

**9) Adjourn Motion to adjourn by Jeff Mann. Second by Vessa Roberts. Adjourned at 12:41.**