



The Environmental Information Association – Arizona Chapter  
April 20, 2016  
Meeting Minutes

**1) Roll Call (Vessa Roberts)**

Executive Board

<b>Valerie Brodeur – President</b>	<b>Travis Behrens – President Elect (Tracy)</b>
<b>Jay Cavness – Vice President(Bill)</b>	<b>Vessa Roberts – Immediate Past President</b>
<b>Michael Breu – Secretary (Vessa)</b>	<b>Tim Miller – Treasurer</b>

One Year Board Members

<b>Ruthann Gates</b>	<b>Tracy Neal</b>	<b>Virginia Rush (Vessa)</b>
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Two Year Board Member

<b>Jeff Mann</b>	<b>Brandon White</b>	<b>John Smith (Tracy)</b>
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Three Year Board Member

<b>Bill Cavness</b>	<b>Rod Pawloski (Corey)</b>	<b>Corey Rowley</b>
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2) **Approval of March 2016 Minutes** (Michael Breu) Motion to approve by Tim Miller, Jeff Mann 2<sup>nd</sup> motion, all in favor.

3) **Financial Report/Approval** (Tim)

a) New updates: \$16,985.34 Balance; New laptop \$593.44 + \$53.94 software. Tim to pay \$500 to McCormick Ranch to reserve facility for Regional Conference in October.

4) **Old Business**

a) Corporate Sponsors

1) Updates – *Envy Restoration* is an Organizational Sponsor. Valerie to ask if they intended to be an AZ Corporate Sponsor.

5) **Reports**

a) Regulatory Seminars (Bill Cavness) – Pinal County Seminar – 4/26. Builders Enviro Services is Lunch Sponsor; Prescott Seminar to be held at City of Prescott – 6/16. Tracy to get flyers to Vessa for upcoming seminars to upload to website.

- b) IRS Non-Profit Status (Vessa Roberts/Tim Miller) – We received Non-Profit status in January 2016. It's official!
- c) Annual Social Event (Valerie Brodeur/Corey Rowley) –
  - 1) Date and Venue set. June 2<sup>nd</sup> at Aunt Chiladas (Dreamy Draw), 4:30pm
  - 2) Food/Drinks – Board Discussion and Vote – Motion to provide food only. Cash bar to eliminate any potential liability for EIA. Corey Rowley – motion to approve, Bill Cavness 2<sup>nd</sup>. Approved.
- d) Compliance Forum (Michael Breu/J Cavness) – Date to be determined sometime between 7/15 (Flagstaff) and 9/12 (Tucson). Valerie spoke to Jenna @ MCAQD about speaking – MCAQD planning their own Brown Bag Lunch Session to discuss NESHAP form completion.
- e) Website (Vessa Roberts/Michael Breu) – Last update was in March. Vessa will get with LoFat by mid-May for latest updates.
- f) Marketing/Constant Contact Committee (Vessa Roberts/Tracy Neal) – No report.
- g) Membership Committee (Virginia Rush/Ruthann Gates) – No report.
- h) Golf Tournament (Travis Behrens/Tracy Neal) – Tabled until late summer/Fall
- i) Conference Committee
  - 1) Confirmed Venue – Yes. Tim to make deposit to reserve location.
  - 2) Other updates – Vessa showed the flyer with topics so far. Proposed additional topics: ADEQ has presentation on Trauma cleanup; Tracy and Jeff discussed collaborating about Mercury in gym floors.

## 6) New Business

- a) Replacement member for Brandon White
  - 1) Any success in finding interested parties – Board members are still actively seeking candidates.
- b) National EIA Conference – Approval for reimbursement of Valerie B.'s attendance – Jeff Mann motion to approve, Tracy Neal 2<sup>nd</sup>. Approved. Valerie to give all receipts to Tim.

## 7) Open Discussion

- 8) **Next Meeting** – Wednesday, May 18, 2016  
Location: Sagebrush Restoration – 2845 S. 46<sup>th</sup> St., Phoenix (University & 143)

- 9) **Adjourn** – at 1:05, Tim Miller motion to adjourn, Tracy Neal 2<sup>nd</sup>. All in favor!